

**Please read before completing**

Please complete this form if you wish to set up a new direct debit arrangement or change an existing arrangement

- Use blue or black pen only.
- Please use BLOCK letters.
- Please place an X in boxes where required.

Where to send our completed forms:

Australian Military Bank

Post: PO Box H151, Australia Square, NSW 1215

**DIRECT DEBIT SERVICE AGREEMENT****Instructions**

You must read this Service Agreement before completing a Direct Debit Authority. By completing the Direct Debit Authority you are authorising Australian Military Bank to withdraw money from your nominated bank account, under the conditions set out below. You should keep a copy of this service agreement for your records.

**Direct Debit arrangements**

- The first direct debit will occur on the 15th of the month following the month in which your application is processed
- Subsequent direct debits will occur on the 15th of each month
- If this date falls on a non-business day, we will debit the amount on the next business day.
- We will give you 14 days' notice (in writing) if these initial terms change

**Your rights**

You can change the direct debit amount, cancel an individual direct debit payment or suspend or cancel your direct debit arrangements by advising us in writing.

You should allow at least two weeks' notice for the change to take effect.

**Your responsibilities**

It is your responsibility to make sure that:

- Your nominated bank account can accept and process direct debit requests;
- Your account details are correct, by checking them against a statement from your financial institution;
- There is sufficient money (cleared funds) in your account on due dates;
- You will notify us if your nominated account is transferred, closed or altered (such as the signatories change); and
- You will notify Australian Military Bank in writing if you wish to cancel the direct debit request.

If, for any reason, we cannot withdraw the necessary amount, or the withdrawal is dishonored by your financial institution, we will write to you to let you know your contribution was not made.

**Enquiries and disputes**

Your financial institution will ask you to contact us to resolve your enquiries or disputes before involving them so please contact us on 1300 13 23 28 with any questions you may have.

If an amount has been incorrectly deducted from your account and we cannot substantiate the reason for the deduction, we will refund the amount to you (subject to any legislative or other obligations applicable to us).

By signing the Direct Debit Authority form you agree to be bound by the terms and conditions of the Direct Debit Service Agreement above. If you wish to cancel this direct debit authority, you must do so in writing.

## 1. MEMBER DETAILS

Superannuation Member Number

Title Given name(s) Surname or family name

Residential/postal address

Suburb/Town

State

Postcode

Date of birth

Home number

Mobile number

Email

## 2 CONTRIBUTION ELIGIBILITY

Which of the following options describes you?

- ☐ I am under 67 years of age
- ☐ I am aged between 67 and 74 and worked at least 40 hours within 30 consecutive days during the current financial year

If you are 75 years of age or over, you are unable to make a voluntary contribution to your super

The Government has imposed annual caps on both concessional and non-concessional contribution to superannuation. Contributions over and above the caps are taxed at a higher rate. For further information on superannuation contribution rules please go to [www.ato.gov.au](http://www.ato.gov.au) or refer to Capital Guaranteed Super, Product Disclosure Statement (PDS) available on our website [www.australianmilitarybank.com.au](http://www.australianmilitarybank.com.au)

Member's full name

Date / /

## 3. CONTRIBUTION DETAILS

I/we authorize and request the below amount to be debited from my nominated bank account

Please complete the below contribution details

Personal Contributions\*

 \$  per month

Spouse Contributions\*

 \$  per month

Total Contribution:

 \$  per month

First Payment Date:

 /  / 

By completing this form you are overriding any previous direct debit authority you may have had with Australian Military Bank.

Direct debits will commence on the 15th of the following month based on the date this application is received and will occur monthly thereafter. Where the direct debit date falls on a non-business day, the debit will be processed the following business day.

\* We will send you Notice of intent to claim at the end of financial year. Unless such a claim is made and accepted by us, the contributions will be treated as after tax (non-concessional) contributions.

Members aged between 67 and 74 needs to meet the work test (40 hours in 30 consecutive days) in a financial year before we can accept your contribution. Spouse contributions cannot be made for a member aged 70 and over. Eligibility criteria must be met before you are able to claim spouse contribution tax rebates. For more info please go to [www.ato.gov.au](http://www.ato.gov.au).

#### 4. BANK DETAILS

Account Name (s)

Branch No. (BSB)

Account Number

Financial Institution

Branch Address

#### 5. CANCEL MY DIRECT DEBIT

☐ I elect to cancel my direct debit from Capital Guaranteed Super account. Date:

Note: A copy of this signed form must be received by the 5th day of the month for it to become effective as of the next Direct Debit.

#### 6. PRIVACY STATEMENT

Please read this Privacy Statement to see how Australian Military Bank uses your personal information:

Australian Military Bank (ABN 48 087 649 741) of (PO Box H151 Australia Square NSW 1215), collects your personal information (PI) to run your super account (including insurance), improve our products and services and keep you informed. If we can't collect your PI we may not be able to do these tasks. PI is collected from you and sometimes from third parties. We will only share your PI where necessary to perform our activities with our, service providers, as required by law or court/tribunal order, or with your permission. Your PI may be accessed overseas by some of our service providers. Our Privacy Policy details how to access and change your PI, as well as the privacy complaints process. For complete details on the above go to [www.australianmilitarybank.com.au](http://www.australianmilitarybank.com.au) or call us on 1300 132 328.

#### 7. AUTHORISATION

- I/We request that, until further notice in writing, Australian Military Bank to debit the nominated amount from my/our account
- I/We authorise Australian Military Bank to debit or cancel my account as outlined above, until I advise otherwise in writing
- I/We have read and agree to the terms and conditions of Direct Debit Service Agreement on page 1
- I/We declare that the information provided is true and correct
- I/We declare I have obtained, read and understood the current Product Disclosure Statement (PDS)
- By signing this form, I indemnify Australian Military Bank for all losses, cost and expenses that it suffers as a result of my breaching the Direct Debit Service Agreement, or providing an invalid or non-binding direct debit request addressed to Australian Military Bank

Full Name of account holder

Signature of account holder

Date

Full Name of joint account holder

Signature of additional account holder (if required)\*

Date

PO Box H151 Australia Square, NSW 1215 | Ph: 1300 13 23 28 | Email: [super@australianmilitarybank.com.au](mailto:super@australianmilitarybank.com.au)  
[australianmilitarybank.com.au](http://australianmilitarybank.com.au) | Capital Guaranteed Super Pension Account (RSA) is issued by Australian Military Bank Ltd  
ABN 48 087 649 741 | AFSL and Australian Credit Licence Number 237 988.